



PROVOST ELEMENTARY

After School Policies and Behavior Agreement

Being a part of the Provost After School Enrichment program is a privilege. Our after school teachers were not hired to babysit students, but rather to teach, enrich and enhance their lives with fun, interactive and educational activities.

All students are expected to:

- Be polite and kind to everyone
- Follow instructions the first time
- Not leave the club classroom without permission
- Use appropriate language
- Refrain from disruptive behavior
- Be picked up within 10-15 minutes after clubs end or they risk being removed from their club
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Should any student not adhere to our after school behavior expectations the following steps will be taken.

1. Student is given a verbal warning and reminded what is expected of them
2. Student is removed from the activity and asked to sit and reflect on their behavior
3. Student's parents are called and the behavioral situation is discussed
4. Student is removed from the club for the day
5. Student is removed from the club for the rest of the semester and no refund of fee is offered

Please review these policies with your student before coming to sign up for a club. If you and they agree to these terms, sign below and bring the signed portion with you to club sign ups.



I have read and agree to the policies listed in the **After School Policies and Behavior agreement**. I understand the behavior expectations as well as the actions taken should those expectations not be met.

Parent printed name

Parent signature

Date

Student printed name

Student signature

Date

How will your student be returning home?

☐

Walking

☐

Picked up in the front

☐

Picked up in the back

Allergies of student

Parent email address

Parent Phone Number